

FOICS AGM meeting

9 October 2019

1. Attendees

- Wendy, Miss Sigston, Monique, Mandy, Sophie, Hannah, Kaye, Lee, Jen, Simon, Sarah.

2. Minutes of last meeting

- No comments.

3. Chair report

- Wendy thanked everyone for their help over the past year.
- The key accomplishments for 2018/2019 are:
 - Setting up of the Google drive and emails for the Committee.
 - New website.
 - Montagues calendar always receives lots of positive feedback.
 - Use of the school's Chatter groups.
- Things to keep in mind for next year:
 - Using assemblies to communicate upcoming events now that we are reducing paper.
 - Using posters in the school to advertise events.
 - Wayne can be used to print off posters (he can get us a reduced rate).
 - The green poster frame is being moved from the front of the school to near the EYFS playground. We can use this for FOICS events.
 - Continue to utilise the contactless payment system at our events.
 - There are some trophies left over from last year's Ivy's Got Talent that we can use.
- Upcoming projects:
 - EYFS playground needs new equipment which is estimated at £6,000
 - The school could do with a digging section in the playground with bark and sand.
 - Wendy explained about 'magna posts' for the sensory garden as a possible addition for the playground.
 - Miss Sigston confirmed that Maple class does not need a new white board.
 - Miss Sigston is going to ask new parents if they have any interesting jobs they would like to share which could help the school.

- The EYFS team are keen to do some separate fundraising for this and get parents to help mend some of the existing equipment.
- We discussed the school producing a snag list and having parents help to address these.
- The ground management continues to be an issue.
- We discussed the possibility of the school producing an Amazon wish list.
- Wendy presented an infographic showing the accumulative income from all of the events (see attached).
 - The Fayres continue to bring in the most amount of money.
 - Miss Sigston thought it would be a good idea to have a copy of this infographic made available to staff.

4. Treasurer's report

- Simon presented the Treasurer's report. We have £33,774.31 funds available, with £18,000 allocated to the running track. See separate report for more information.

5. Handover

- The following new Committee members were voted in:
 - Kaye is replacing Wendy as the new Chair.
 - Sarah is replacing Kaye as the new Vice Chair.
 - Sophie is replacing Simon as the new Treasurer.
 - Julie is replacing Hannah as the new Secretary.
- The above Committee members all have voting rights.
- The following supplementary Committee roles were agreed:
 - Lee: posters, comms, digital.
 - Jay: projects.
 - Wendy: everything green.
 - Kate: Grants.
 - Monique: NED (agreed after the AGM, included here for completeness)
 - Maria: Twitter

6. Anything else

- We discussed setting up a Facebook page for FOICS which would be a closed group without the ability to leave comments.

- Lee provided an update on electronic payments through the website. While we wait to be authenticated by our chosen payment provider, we are using Pay Pal.